RISEBUILDINGS

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Request a Vale

Sign Off On Packager

Visitor Training Guide For Tenants



What is a Rise Pass?

A QR code sent via text message or via email.

This Pass allows your Visitor quick entry into the building using the Rise Self Service Kiosk.





1. Click the Visitors Tab



2. Click Create Visitor

Community	Features > Visitors		ANDROID APP ON Google play
MessagesConcierge	All Visitors History		Available on the App Store
Features	Date	Sort By	
Visitors	Date	Visitor Name 🔻	
Discover	Search by visitor name, email, phc	Search Clear All	
	You don't have any visit	ors yet. Create new visitor.	
Della	Create	e Visitor	
the 1/2 1/2			and the
			1

3. Choose Visitor Type



4. Enter Visitors:

- Name
- Email and/or
- Phone Number

5. Click Continue

Add Visitor	X			
Information about guest				
First Name *				
Last Name *				
Email				
Phone Number	()			
Note: To send this guest a Rise Pass to allow fast entry through the Rise Kiosk, please enter either email, phone number, or both				
	Continue			





Visitor will receive a text message with a QR code they can scan at the Rise Self Service Kiosk for building admittance.



Resending a Rise Pass

After opening the Visitors card:

Click Send Email to send Rise Pass via email

Click Send Message to send Rise Pass via text message.





Jen McGee Sep 13, 2019 9:40:02 AM

Pass is valid all the time





Thank you

Questions?? Please email us at: support@risebuildings.com

